Getting Certified and Doing Business With the Federal Government
Federal Contracting Facts

• The world’s largest buyer of goods and services is the Federal Government, with purchases totaling more than $400 billion per year.

• Contracts exist for every item imaginable, from paper clips to armored tanks.

• Federal agencies are required to establish contracting goals, with at least 23 percent of all government buying targeted to small firms.
Programs & Services Overview

• Access to **Capital**
• **Counseling** & Training
• Federal Government

**Contracting** Assistance
Prime Contracting Government-wide Procurement Goals

- Small Business (SB) - 23%
- Small Disadvantaged Business (SDB) - 5%
- Women-Owned Small Business - (WOSB)- 5%
- HUBZone Small Business – 3%
- Service-Disabled Veteran-Owned SB (SDVOSB) - 3%
How the Government Buys

• <$3,000 usually purchased by credit card (micro-purchases – No SB set-asides)
• >$3,000 - $150,000 set-aside for small business and simplified acquisition procedures.
  • 8(a), HUBZone, SDVOSB and WOSB/EDWOSB SAs not precluded
• >$3,000 and <$25,000 must be displayed in a public place, or by any appropriate electronic means.
• >$25,000 - posted at FBO www.fbo.gov
• >$150,000 – first consideration must be 8(a), HUBZone, SDVOSB, WOSB and EDWOSB (parity),
  • then SBSA
  • and lastly “Unrestricted/Full and Open (F&O)” (all businesses large and small may participate)
• General Services Administration (GSA) Schedules are also referred to as Multiple Award Schedules (MAS) and Federal Supply Schedules (FSS)
• Contracts for use by other Government agencies
• GSA establishes long-term government-wide contracts with commercial firms.
• Schedules provide access to over 11 million commercial supplies (products) and services at volume discount pricing.
• Gov’t orders from GSA Schedule contractors or through the GSA Advantage!® online shopping and ordering system.
• Vendors interested in becoming GSA Schedule contractors should review Getting on Schedule, in order to fully understand the process involved in obtaining a GSA Schedule contract. http://www.gsa.gov/portal/content/198473
Contracting Resource

- Federal Procurement Data System [https://www.fpds.gov/]
- USASpending.gov
- GSA Schedules
- System for Award Management [https://www.sam.gov]
Fed Biz Opps

Search more than 32,400* active federal opportunities.

Posted Date: Last 90 Days ▼ Set-Aside Code: Any ▼
Place of Performance: California ▼ Type: Any ▼
Keyword / Solicitation #: accounting ▼ Agency: ▼

Additional criteria and multiple selections are available on the advanced search form.
* Notices posted within the last 90 days.

ATTENTION: The U.S. Small Business Administration (SBA) updated its Table of Small Business Size Standards adopting the Office of Management and Budget’s 2017 revision of the North American Industry Classification System (NAICS) effective October 1, 2017. The revised NAICS Codes and their corresponding size standards are available for use in FBO. The updated table of size standards is available on SBA’s website at www.sba.gov/size.

SAM.gov REGISTRATION IS FREE: There is NO FEE to register, or maintain your registration, in the System for Award Management (SAM.gov). If you receive an email from a company claiming to represent SAM.gov, be cautious. If you get an e-mail from a company offering to help you...
Fed Biz Search Result

<table>
<thead>
<tr>
<th>Opportunity</th>
<th>Agency/Office/Location</th>
<th>Type / Set-aside</th>
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<tr>
<td><strong>65-Lab Equipment-Research</strong> 36C262180Q0433</td>
<td>Department of Veterans Affairs</td>
<td>Combined Synopsis/Solicitation / Service-Disabled Veteran-Owned Small Business</td>
<td>Mar 13, 2018</td>
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<td>65 - Medical, dental &amp; veterinary equipment &amp; supplies</td>
<td>Long Beach VANLO</td>
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<td>65 - Medical, dental &amp; veterinary equipment &amp; supplies</td>
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<tr>
<th><strong>CGC BERTHOLF SSDG Load Issues</strong> 70Z085-18-Q-P45C4500</th>
<th>Department of Homeland Security</th>
<th>Combined Synopsis/Solicitation</th>
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<tr>
<td>20 – Ship and marine equipment</td>
<td>United States Coast Guard (USCG)</td>
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<td>USCG Surface Forces Logistics Center (SFLC)</td>
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# Fed Biz Search Result

## Opportunities

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<tr>
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<td>Lawrence Livermore National Laboratory (DOE Contractor) LLNL Procurement</td>
<td>Sources Sought (Modified)</td>
<td>Feb 22, 2018</td>
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<td>CA NPS PP 2016(9), Pavement Preservation Northern California</td>
<td>Federal Highway Administration (FHWA) Western Federal Lands Highway Division</td>
<td>Solicitation (Modified) / HUBZone</td>
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<td>87--Native Plant Seeds FHLDPMSLF0500</td>
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<tr>
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Feb Biz Opportunity Detail

Accounting Services – Retirement Accounting
Solicitation Number: B-RAF-LLNL
Agency: Department of Energy
Office: Lawrence Livermore National Laboratory (DOE Contractor)
Location: LLNL Procurement

Solicitation Number: Notice Type:
B-RAF-LLNL Sources Sought

Synopsis:
Added: Feb 21, 2018 1:48 pm Modified: Feb 22, 2018 11:35 am Track Changes

Lawrence Livermore National Security, LLC (LLNS) LLC, the prime contractor responsible for managing/operating Lawrence Livermore National Laboratory (LLNL) for the U.S. Department of Energy/National Nuclear Security Administration, is seeking sources who can provide retirement accounting functions for LLNS. Those functions include, but are not limited to:

- Financial reporting services - preparation of financial statements, Form 5500 support for the 401(k), audit requests, Fair Value Leveling, 157 pricing, defined benefit pension plan, defined contribution plan trust monitoring, reporting and payments, annual reporting requirements, and data requests

- Trustee/Recordkeeper monitoring - cash management and forecasts.
FPDS

For more information about FPDS click here

To submit comments, please click here
<table>
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<tr>
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<td>PSC (Code):</td>
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<td>PSC (Code):</td>
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<tr>
<td>Vendor State:</td>
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<td>DEPT OF THE AIR FORCE</td>
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</table>
Step 1: Register in SAM

- The **System for Award Management (SAM)** is a registration system owned by GSA and located at [www.SAM.gov](http://www.SAM.gov).
- SAM is where companies represent their eligibility for federal contracts (representations and certifications).
- In order to begin the process of certifying as a WOSB or EDWOSB, you must first establish a user account on the SAM site, and then register your entity in SAM.
- Note: **DO NOT** represent as a WOSB or EDWOSB at this stage.
Google Duns Number - [http://www.dnb.com/duns-number.html](http://www.dnb.com/duns-number.html)

**What do I need to get my D-U-N-S Number?**

- When registering for your D-U-N-S Number, you will need the following on hand:
  - Legal name
  - Headquarters name and address for your business
  - Doing Business As (DBA) or other name by which your business is commonly recognized
  - Physical address, city, state and ZIP Code
  - Mailing address (if separate from headquarters and/or physical address)
  - Telephone number
  - Contact name and title
  - Number of employees at your physical location
  - Whether you are a [Home-Based Business](http://www.dnb.com/duns-number.html)
The Women-Owned Small Business (WOSB) Federal Contract Program

www.sba.gov/wosb
Topics to Be Discussed

- WOSB Program Overview
- WOSB Eligibility Requirements
- WOSB Status Certification
- WOSB Set-asides and Sole Source Awards
- Certify.SBA.gov Overview
- WOSB Eligibility Examinations and Protests
- Resources
- Certify.SBA.gov Walkthrough
Overview of the WOSB Federal Contract Program

• The WOSB Federal Contract Program allows Contracting Officers (COs) to **set aside contracts** for WOSBs (including EDWOSBs) under certain conditions

• As of December 2015, it also allows COs to make **sole source awards** to WOSBs (including EDWOSBs) under specific circumstances
WOSB ELIGIBILITY REQUIREMENTS

13 CFR § 127 Subpart B
WOSB and EDWOSB

- **WOSB**: Women-Owned Small Business
- **EDWOSB**: Economically Disadvantaged Women-Owned Small Business; WOSBs whose owner and/or manager claims economic disadvantage

EDWOSB is a subset of WOSB. As such, if you qualify as an EDWOSB, you automatically qualify as a WOSB.
To qualify as a WOSB, a business must meet the following requirements:

1. Meet **small business size standard** for primary NAICS code and contract

2. Ownership: At least **51% unconditionally and directly owned by one or more women** who are **U.S. citizens**

3. Control:
   - A woman must the **hold highest officer position** in the company.
   - The woman must have managerial experience required to run the company.
   - This woman must devote her full-time attention to the company **during normal working hours**.
   - The woman must make the **long-term decisions** for the business.
   - **No minimum amount of time** for the business to be operational.
Eligibility Requirements for EDWOSBs

To qualify as an EDWOSB, a business must meet all the requirements for a WOSB, as well as the following requirements:

- **Personal net worth** (assets minus liabilities) is less than $750,000 excluding:
  - Equity in business and primary personal residence
  - Income from LLC or S Corp that was reinvested or used to pay taxes of business
  - Funds reinvested in retirement accounts if unavailable until retirement w/o penalty
  - Transferred assets within two years if to or on behalf of immediate family member for select purposes**

- Adjusted gross income **average** over three years is $350,000 or less excluding:
  - Income from LLC or S Corp reinvested or used to pay taxes of business if evidence is provided.

- Fair market value of **all** assets is $6 million or less.

* Must be IRA or other official retirement account that is unavailable until retirement age without significant penalty
** Select purposes are for that individual’s education, medical expenses or other essential support or to family member in recognition of special event

**Note:** SBA will look at spouse’s finances if the spouse has a role in the WOSB/EDWOSB, has lent money to or provided financial support (including credit or guarantee of loan) to the business. SBA may also look at spouse’s finances if both spouses are in same or similar line of business and businesses share names, websites, equipment and employees.
Eligibility Requirements for Joint Ventures

A WOSB/EDWOSB may submit an offer as a joint venture with another business if the following requirements are met:

- Size: each concern is small under applicable size standard unless an SBA-approved MP JV;
- EDWOSB/WOSB must manage the joint venture;
- EDWOSB/WOSB employee must be project manager responsible for contract performance;
- EDWOSB/WOSB must own 51% of the JV;
- EDWOSB/WOSB must receive JV profits commensurate with work performed (at least 40%);
- Must have a special bank account in JV’s name;
- Itemize all major equipment and facilities furnished by each party;
- Specify the responsibilities of the parties;
- Obligate all parties to ensure performance on the contract;
- Original records must be retained by the EDWOSB/WOSB managing venturer;
- Quarterly financial statements and final profit and loss statement must be submitted to SBA

Note: JV agreement must be submitted to CO. SBA does not approve JV agreement but will adjudicate any protests!
WOSB STATUS CERTIFICATION

13 CFR § 127 Subpart C

Certify.SBA.gov
Ways to Qualify as WOSB or EDWOSB

Self Certification with Supporting Docs
- Register in SAM
- Compile and provide documents to WOSB Repository
- Represent status as WOSB or EDWOSB in SAM

Third-Party Certification with Supporting Docs
- Register in SAM
- Obtain certification from SBA-approved TPC
- Provide TPC certification to WOSB Repository
- Represent status as WOSB or EDWOSB in SAM

8(a) Certification with Supporting Docs
- Register in SAM
- Obtain 8(a) certification from SBA
- Provide 8(a) certification to WOSB Repository
- Represent status as WOSB or EDWOSB in SAM

SBA does not certify businesses into the WOSBprogram. As such, self-certified businesses will NOT receive a certification from SBA.
Step 1: Register in SAM

- The **System for Award Management (SAM)** is a registration system owned by GSA and located at [www.SAM.gov](http://www.SAM.gov)

- SAM is where companies represent their eligibility for federal contracts (representations and certifications)

- In order to begin the process of certifying as a WOSB or EDWOSB, you must first establish a user account on the SAM site, and then register your entity in SAM.

- Note: **DO NOT** represent as a WOSB or EDWOSB at this stage
Step 2: Provide documents to Certify.SBA.gov

- Next, navigate to certify.SBA.gov and create an account in the new system.
- Once you have created an account, associate this account with your business information in SAM by providing the following information:
  - Your primary DUNS number
  - Your Marketing Partner ID Number (MPIN) number (created in SAM)
  - Your Taxpayer Identification Number (TIN) number
- Then, complete any necessary forms and upload these documents to the new repository.
<table>
<thead>
<tr>
<th>Corporation</th>
<th>LLC</th>
<th>Partnership</th>
<th>Sole Proprietorship</th>
</tr>
</thead>
<tbody>
<tr>
<td>Birth certificate, naturalization paper or unexpired passport of woman owner</td>
<td>WOSB Program Certification (Completed online – equivalent to SBA Form 2413)</td>
<td>Articles of organization</td>
<td>Partnership agreement</td>
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<tr>
<td>Articles of incorporation</td>
<td>Articles of organization</td>
<td>Partnership agreement</td>
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</tr>
<tr>
<td>By-laws</td>
<td>Operating agreement</td>
<td>DBA name certificate</td>
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<tr>
<td>Stock certificates</td>
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<tr>
<td>Stock ledger</td>
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<tr>
<td>Voting agreements, if any</td>
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<tr>
<td>DBA name certificate, if applicable</td>
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<td></td>
<td></td>
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<tr>
<td>Joint venture agreement, if applicable</td>
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# Self-Certified – Documents (EDWOSB)

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<tr>
<td>Birth certificate, naturalization paper or unexpired passport of woman owner</td>
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<tr>
<td>EDWOSB Program Certification (Completed online – equivalent to SBA Form 2414)</td>
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<tr>
<td>Personal financial statement (Completed online – equivalent to SBA Form 413)</td>
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<tr>
<td>Articles of incorporation</td>
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<td>By-laws</td>
<td>Operating agreement</td>
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<tr>
<td>Joint venture agreement, if applicable</td>
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</tbody>
</table>
SBA accepts WOSB or EDWOSB certifications only from the following four entities:

- El Paso Hispanic Chamber of Commerce
- National Women Business Owners Corporation
- US Women’s Chamber of Commerce
- Women’s Business Enterprise National Council: WOSB only

No USDOT DBE or State certifications are accepted.
### 8(a) Certified - Documents

<table>
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<tr>
<th>Corporation</th>
<th>LLC</th>
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<tbody>
<tr>
<td>EDWOSB Program Certification (Completed online in Certify.SBA.gov)</td>
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<tr>
<td>Initial 8(a) Approval Letter</td>
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<tr>
<td>Most Recent Annual Review Letter from SBA</td>
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Certifications of eligibility in the 8(a) BD Program also satisfy eligibility requirements for the WOSB Program and need no further clarifications.
Step 3: Represent Status in SAM

- Once you have uploaded all necessary documents on certify.SBA.gov, you will be able to represent your status as a WOSB/EDWOSB on the SAM site.

- Check the boxes as appropriate to indicate your status as a WOSB and/or EDWOSB (please note that all EDWOSBs are also WOSBs).

- NOTE: All required documents must be uploaded before representing as a WOSB or EDWOSB – penalties for false representation are steep.

Check these boxes as appropriate to indicate WOSB/EDWOSB status.

EDWOSBs should check both boxes, since all EDWOSBs are also WOSBs.
WOSB SET-ASIDES AND SOLE SOURCE AWARDS

13 CFR § 127 Subpart E
# Requirements for WOSB and EDWOSB

## Set-Aside Contracts

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<thead>
<tr>
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<td><strong>Industries</strong></td>
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<td>• NAICS code assigned to contract solicitation is in an industry in which WOSBs are substantially underrepresented (92 Industry Groups – 365 NAICS Codes)</td>
<td>• NAICS code assigned to contract solicitation is in an industry in which WOSBs are underrepresented (21 Industry Groups – 80 NAICS Codes)</td>
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<td>• Contracting officer has reasonable expectation that <strong>2 or more WOSBs will submit an offer</strong></td>
<td>• Contract must be awarded at <strong>fair market price</strong></td>
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A complete list of applicable NAICS codes can be found at:  
[www.sba.gov/wosb](http://www.sba.gov/wosb)

EDWOSB is a subset of WOSB. As such, all EDWOSBs are allowed to compete for WOSB set-asides but not vice versa.
<table>
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<td>Cut and Sew Apparel Contractors</td>
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<td>Men’s and Boys’ Cut and Sew Apparel Manufacturing</td>
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<td>Cut Stock, Resawing Lumber, and Planing</td>
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<td>Other Millwork (including Flooring)</td>
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<td>321920</td>
<td>Wood Container and Pallet Manufacturing</td>
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<td></td>
<td>321991</td>
<td>Manufactured Home (Mobile Home) Manufacturing</td>
<td>EDWOSB</td>
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<td></td>
<td>321992</td>
<td>Prefabricated Wood Building Manufacturing</td>
<td>EDWOSB</td>
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<tr>
<td></td>
<td>321999</td>
<td>All Other Miscellaneous Wood Product Manufacturing</td>
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<td>Other Commercial and Service Industry Machinery Manufacturing</td>
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<td>Telephone Apparatus Manufacturing</td>
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Requirements for WOSB and EDWOSB

**Sole-Source Authority Contracts**

In order to make sole source award to a WOSB or EDWOSB, the following conditions must be met:

- Is the contract in a WOSB/EDWOSB eligible NAICS code?
- Is the contract (including options) valued at $6.5 million or less for manufacturing contracts or $4 million or less for all other contracts?
- Can the contract be awarded to the WOSB/EDWOSB at a fair and reasonable price?
- In the determination of the contracting officer, is there a reasonable expectation that there is only one WOSB/EDWOSB that can perform?

WOSB Program is **NOT** a business development program. As such, there is no statutory authority to make a direct award. Agencies are required to prepare and approve J&A.
CERTIFY.SBA.GOV
– SBA CERTIFICATION PORTAL
Welcome to certify.SBA.gov

The U.S. Small Business Administration (SBA) is working to make the application process for federal contracting programs more streamlined. Manage eligibility documentation for the WOSB and All Small Mentor-protégé agreements online from our easy-to-use dashboard. Get started today!

Click here to log in after business is associated with SAM

Click here to associate business with SAM
Help and Frequently Asked Questions  (updated 2 Dec 2016)

Privacy Notice

SBA requires that only the qualified Business Owners apply and maintain the information required to participate in our contracting programs. The qualifying Business Owner will be required to electronically sign applications, asserting that the information is correct and that the Owner is authorized to enter into legal agreements with the Federal Government. Your business profile may contain sensitive business and personal information that should not be shared with others.

What is certify.SBA.gov?

Certify.SBA.gov allows Women-Owned Small Businesses (WOSBs) and Economically Disadvantaged Women-Owned Small Businesses (EDWOSBs) to more easily manage eligibility documents for the WOSB Federal Contract Program. More functionality will be added as other programs, such as the All Small Mentor Protégé Program, 8(a) Business Development (BD) Program, and the Historically Underutilized Business Zone (HUBZone) Programs are introduced into the system.

I am a contracting officer, how do I verify a WOSB firm's eligibility?

The contracting officer functionality is now available. Click the "government signup/login" button on the Contracting Officer User Guide for step by step instructions.

What is "self-certification"?

Self-certification for the WOSB Federal Contract Program means the WOSB and/or EDWOSB, or its Third Party Certifier, has completed all requirements required by SBA at certify.SBA.gov and uploaded all the required documents for the WOSB program for their business type. The firm must be registered in SAM.gov (www.sam.gov) and has answered the appropriate SAM questions found in the certifications and

To view step-by-step instructions

Announcements

Enhanced User Functionality - 20 Sep 2016

- Add more users to manage your business profile
- Improved document upload process
- Enhanced overall design

System Notifications

28-Nov-16 RESOLVED 3rd Party Certification Upload

Additional Resources

Vendor Admin User Guide  Release 2, v2.6 (updated 2 Dec 2016)

Contracting Officer User Guide

New! Common error notices - What do they mean?
Join a new program

You may only have one active WOSB application and one active EDWOSB application. You may have up to two active All Small MPP applications. If you need to make edits or changes to a submitted application, please contact the respective program office to release your application back to you: wosb@sba.gov, AllSmallMpp@sba.gov

- All Small Mentor-Protégé Program ([Review requirements])
- 8(a) Document Upload
- Woman Owned Small Business (WOSB) Program ([Review requirements])
- Economically Disadvantaged Woman Owned Small Business (EDWOSB) Program ([Review requirements])

Click here to complete certification questionnaire

Start a new application
WOSB Application Program Certification

Answering the following questions online is equivalent to completing forms 2413 (WOSB) or 2414 (EDWOSB).
Form ExpirationDate Date: 11/30/2017

All small businesses that are interested in submitting an offer on a solicitation that has been set aside for Women-Owned Small Businesses (WOSB) and Economically Disadvantaged Women-Owned Small Businesses (EDWOSB) under the WOSB Program must complete this certification prior to submitting the offer. This includes checking all boxes presented and having an authorized officer of the woman-owned small business or economically disadvantaged woman-owned small business electronically sign and date the certification. You must upload all other required documents as indicated here-in to the WOSB Program Repository. For questions, please e-mail wosb@sba.gov.

Please read the following certification statements. The Federal government relies on the information in this form and any documents or supplemental information submitted to determine whether the business is eligible for a contract authorized under the WOSB Program. The definitions for the terms used in this certification are set forth in the Small Business Act, U.S. Small Business Administration (SBA) regulations (13 C.F.R. Part 127), and also any statutory and regulatory provision referenced in those authorities. In addition, please note that the SBA may request further clarification or supporting documentation in order to assist in the verification of any of the information provided and that each person signing this certification may be prosecuted if they have provided false information. Any action taken with respect to this certification does not affect the Government’s right to pursue criminal, civil or administrative remedies for incorrect or incomplete information given, even if correct information has been included in other materials submitted to SBA.

Click here to continue.
Certify - Programs

Prior Certifications

8(a)

Is the qualifying individual(s) currently certified by the U.S. Small Business Administration as an 8(a) Business Development (BD) Program Participant and does this woman own at least 51% of the business?

☐ Yes

☐ No

Add required documents

DETAILS

If the qualifying individual is not currently an 8(a) BD Program Participant, please select "No". If the qualifying individual was already approved by the 8(a) BD Program and at least 51% of the business is held by women, you are eligible for the WOSB Program as an EDWOSB and you will skip forward to the “Review” section of this application. Please upload your original 8(a) Acceptance Letter and your most recent Annual Review Letter.

If the qualifying individual is both 8(a) and Third-Party Certified, upload the documentation for both certifications.

Click on the active link to add documents.

Continue
8(a)

Is the qualifying individual(s) currently certified by the U.S. Small Business Administration as an 8(a) Business Development (BD) Program Participant and does this woman own at least 51% of the business?

- Yes
- No

Add required documents:

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<th>Date</th>
<th>Comments</th>
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Choose from document library or Upload

Associate | Cancel

If the qualifying individual is not currently an 8(a) BD Program Participant, please select “No”. If the qualifying individual was already approved by the 8(a) BD Program and at least 51% of the business is held by women, you are eligible for the WOSB Program as an EDWOSB and you will skip forward to the “Review” section of this application. Please upload your original 8(a) Acceptance Letter and your most recent Annual Review Letter.

If the qualifying individual is both 8(a) and Third-Party Certified, upload the documentation for both certifications.

Continue
To store & maintain your documents but CO has no visibility of the documents

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Certify - Business

Business profile

Manage employee access

Manage CO access

To view & approve/reject CO account access request

Business profile

Entity 84 Legal Business Name

DBA: Entity 84 DBA Name
DUNS: 111292429
CAGE: 7LBF7

Mailing Address: Entity 84
Mailing Address Line 1
Entity 84 Mailing Address Line 2
MADISON, WI 53705-2254

Business Contact: SAM MERICA
Email: something@sam.gov
Phone: 5555555555

Address: Entity 84 Address Line 1
MADISON, WI 53705-2254

Corporate URL:

Current Programs:
8(a) Document Upload
WOSB Self-Certification

More details
Certify - Profile

Edit passphrase

Edit passphrase

John X

FIRST NAME:  John

LAST NAME:  X

EMAIL:  john@mailinator.com

PHONE:

Edit passphrase
Visit the SBA’s website: www.sba.gov/wosb

- For questions on the WOSB program, email wosb@sba.gov
- For technical questions on the WOSB Program Repository, please email certify@sba.gov
There are a number of resources available to help answer questions about the WOSB Program:

Visit a local resource:
- **Procurement Center Representative (PCR) Directory**
  - Find your local PCR at: [https://www.sba.gov/contracting/resources-small-businesses/pcr-directory](https://www.sba.gov/contracting/resources-small-businesses/pcr-directory)
- **Small Business Administration District Offices**
  - Find your local office at: [https://www.sba.gov/tools/local-assistance/districtoffices](https://www.sba.gov/tools/local-assistance/districtoffices)
- **Women’s Business Centers**
  - Find your local center at: [https://www.sba.gov/tools/local-assistance/wbc](https://www.sba.gov/tools/local-assistance/wbc)
- **Procurement Technical Assistance Centers**
  - Find your local center at: [http://www.aptac-us.org](http://www.aptac-us.org)
- **Small Business Development Centers**
  - Find your local center at: [http://americassbdc.org/home/find-your-sbdc/](http://americassbdc.org/home/find-your-sbdc/)
- **SCORE (Service Corps of Retired Executives)**
  - Find your SCORE office at: [https://www.score.org/](https://www.score.org/)

**Call the SBA Answer Desk:** 1-800-U-ASK-SBA (1-800-827-5722)
All Small Mentor-Protégé Program Update

All Small Mentor-Protégé Program

This new program was established to develop strong protégé firms through mentor-provided business development assistance, and to help protégés successfully compete for government contracts. The SBA began accepting applications for this program on October 1, 2016.

About the All Small Mentor-Protégé Program
Learn how the All Small Mentor-Protégé Program can help take your small business to the next level.

Eligibility Requirements
Find out about eligibility requirements for mentors and protégés, and the content of the agreements required to participate in the program.

How to Apply
Information on the online application for the All Small Mentor-Protégé program.

Resources
List of approved Mentor-Protégé teams and other resources. Active Mentor-Protégé Agreements SCORE: SBA All Small Mentor-Protégé Webinar The All Small Mentor - Joint Ventures The All Small Mentor...

Website: https://www.sba.gov/allsmallmpp
**MENTOR PROTÉGÉ PROCESS**

### MPA Protégé – **Small**
Mentor – OTS or Small

- Can apply to ASMPP only
  - 13 CFR 125.9

- Joint Venture

- Eligible to bid small business set-aside only

- Ensure JVA adheres to 13 CFR 125.8 (protection against protest)

### MPA Protégé (8a)
Mentor – OTS or Small

- Can apply to 8(a) MPA or ASMPP
  - 13 CFR 124.520 or 13 CFR 125.9

- Joint Venture

- Eligible to bid SB, 8(a) SS & 8(a) Comp set-asides only

- Ensure JVA adheres to 13 CFR 124.513 or 13 CFR 125.8

### MPA Protégé – HZ, SDVO, ED/WOSB
Mentor – OTS or Small

- Can apply to ASMPP only
  - 13 CFR 125.9

- Joint Venture

- Eligible to bid SB, HZ, SDVO, EDWOSB, WOSB set-asides

- Ensure JVA adheres to 13 CFR 125.8 (protection against protest)

### Same Requirements

8(a) BOS reviews, approves or declines JVs for 8a set-asides only, even if 8a firms apply thru ASMPP

Same content in both citing. 124 speaks specifically to 8a contracts; 125 reference government contracts (all other)

### ASMPP does not review, approve or decline JVs

JV entity takes on the form of the protégé